Avoiding the Unexpected in China

Wednesday, January 20, 2016 | 1:00 p.m. – 2:30 p.m.

PRESENTED BY:
Alexandra Brender Ferullo, Senior Mission Advisor, ELATE Team
Universal Weather and Aviation, Inc.
China – Country Overview

- Passport and visa requirements
- Permits and slots
- Sponsor requirements
- Navigator needs
- CIQ procedures
- Airport and aircraft security
- Transportation and catering
- Public holidays / events
- Airport spotlights
Country Overview – Passports and Visas

• Crew and passengers must hold a valid passport for duration of stay

• Crew must have a valid “C”- type visa
  – Multi-entry visas are available
  – Without a visa crew may be fined or deported
  – Relief crew must pay attention to visa requirements
  – Few nationalities may be able to get a visa on arrival

• Passengers require a visa for entry into the country
  – All visas except “C”-type are available

• Special arrangements needed for visas on expired passports
Country Overview – Passport and Visas (cont.)

Crew members may enter China with different types of visas for the following locations only and with prior arrangements by your handling agent:

- ZBAA – Beijing Capital Int’l Airport
- ZSSS – Shanghai Hongqiao Int’l Airport
- ZSPD – Shanghai Pudong Int’l Airport
- ZGGG – Guangzhou Baiyun Int’l Airport
- ZGSZ – Shenzhen Bao’an Int’l Airport
Country Overview – Landing Permits

• Official lead time is four (4) business days
• Permit is typically issued
• All general aviation (GA) permits are “business flights”
• China doesn’t permit tourist flights
• Once the permit is confirmed, it has a very specific validity
• Any change submitted to the Civil Aviation Authority of China (CAAC) is considered a revision, and officially, the CAAC only permits two (2) revisions
• Once the permit is confirmed, airport slots are approved
• Permitted stops in China typically max out at five per trip
  – For trips that exceed five stops it’s best to depart the country and then re-enter

• CAAC will not accept a schedule in which ZSSS and ZSPD are on the same schedule (i.e. an operator may operate a schedule such as ZBAA-ZSSS-ZLXY-ZSSS but will not accept a schedule such as ZBAA-ZSSS-ZLXY-ZSPD)
Country Overview – Landing Permits (cont.)

The following information is needed for landing permits:

- Full operator and aircraft information
- Full schedule
- Complete crew and passenger information
- Specific purpose of flight
- Sponsor information (business contact)**
- Inbound and outbound route/fix
- Entry and exit flight information region (FIR)

** With new regulations a sponsor may no longer be needed for your flight

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Country Overview – Overflights Permits

Overflight permits are required for all operators transiting China:

• Official lead time being four (4) working days
• Permit is typically issued one day prior to operations
• Overflight permits aren’t required when transiting the Sanya FIR (ZJSA) when using certain routes (A1, P901, L642, M771, and N892) as they don’t overfly China’s landmass
The following information is needed for overflight permits:

- Full operator and aircraft information
- Full schedule (departure point and destination)
- Complete crew and passenger information
- Purpose of flight
- Route
- Entry and exit FIRs

Validity period:

- Only valid for the date of operations
Country Overview – Permit Considerations (general)

- CAAC approved route may differ than route requested
- Must obey clearance provided – if not you may not be permitted to enter Chinese airspace
- CAAC reserves the right to reject your revision request if multiple changes are made
- CAAC requires four working days to process schedule or routing changes, but may approve the revision within a shorter timeframe at their discretion
- Aircraft are not allowed to overfly China with a departure or arrival of Taiwan. Only exceptions:
  - Taiwanese registered aircraft
  - Ambulance flights (case by case basis)
Country Overview – Sponsor Requirements

Local sponsor requirements:

• Agrees to take responsibility for you while in China
• The city of the local company’s registered address must be one of the stations of the schedule
• Must provide sponsor letter that must be on company letterhead listing a contact person and his or her contact information
• Sponsor may not be a tourist company or a hotel
• CAAC will most likely contact your sponsor to verify the information

This requirement is now only required for:

• Travel to domestic airports
• Delivery and medical flights
Country Overview – Sponsor Requirements (cont.)

Additional notes:

• A sponsor is needed when the aircraft travels to a domestic airport, even if your other stops are to international airports. For example, if you are traveling VIDP-ZBAA-ZLLL-ZBAA-VIDP, a sponsor will be needed as ZLLL is a domestic only airport.

• A single sponsor letter will be sufficient for up to five (5) stops in the country. However, CAAC may request additional sponsors for some of the subsequent destinations at CAAC’s discretion.

• Domestic travel agents, airline agents, and hotels where passengers will be staying at while in China cannot provide sponsor letters for foreign business flights.
Country Overview – Sponsor Requirements (cont.)

Sponsor letter sample:

Local sponsor letter (Sample)

ATTN: CAAC

(First paragraph for introduction of the company issuing the letter)

Receiving company name:
The business registration number:
The registered address and time:

(Second paragraph for flight purpose)
Invited by (receiving party or company), Mr. XXX (must include the passenger’s title, company and company’s nationality) will come by business flight to China, to discuss business cooperation matters with XXX. Aircraft Type is XXX, and the registration number is XXX, flight number is XXXX.

Third paragraph for trip itinerary:
Itinerary:
24 JUL 2014 From XXX to XXX
26 JUL 2014 From XXX to XXX

Passenger information:

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<tr>
<th>NAME</th>
<th>NATIONALITY</th>
<th>TITLE (CN)</th>
<th>PPN</th>
<th>DOB</th>
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We are the receiving party for this business flight. Now we’d like to apply for the landing permission and we will really appreciate your great help. Thank you very much.

Local contact information:
Name: title: Tel number: Mobile number:

Ground handler name:
Name: Tel number: Mobile number:

Company chop

Date
Country Overview – Airport Slots

High traffic may affect your operation:
• Due to traffic, changing slots at ZBAA, ZSPD, or ZSSS may be difficult

Peak hour slot limitations:
• Airports affected are: ZBAA, ZSSS, ZSPD, ZGGG, ZGSZ
• During 0900-2200 local only one slot per aircraft per day (during peak hours) is permitted

Slot restrictions:
• Effective Sept 4, 2015, no airport slots will be given to GA between 0700 and 0900 local (arrival or departure)
• Airports affected: ZBAA, ZBTJ, ZYTL, ZSSS, ZSPD, ZSHC, ZSNJ, ZSQD, ZSAM, ZSFZ, ZGGG, ZGSZ, ZHHH, ZGHA, ZJHK, ZJSY, ZUUU, ZUCK, ZPPP, ZLXY, and ZWWW
Country Overview – Navigator Requirements

A navigator is required when traveling to **domestic only** airports:

- Must be requested through your local service provider with approval from CAAC to have a qualified navigator onboard when traveling in and out of these restricted airports.
- Navigator will have all the required information on the airport such as runway length, elevation, etc.
- The navigator is usually a local pilot with China Airlines or employed by a local operator who has traveled to the specific airport.
Country Overview – CIQ Procedures

Crew and passenger clearance point varies from airport to airport:

- At major cities – such as Shanghai (ZSPD or ZSSS) and Beijing (ZBAA) – passengers may have use of an FBO or VIP terminal
- In more remote locations you’ll use a VIP hall or the main terminal to clear CIQ
- With prior notice, arrangements can be made to escort passengers and crew through customs – often with a dedicated CIQ lane opened
- In all situations, the aircraft doors aren’t to be opened until the CIQ agent advises the crew to do so

At some locations, a quarantine official may come aboard the aircraft to conduct a temperature scan of the crew and passengers upon arrival
Country Overview – Airport and Aircraft Security

In general, airports in China are very safe and additional aircraft security is not usually recommended.

Be aware that airport authorities do not allow 3rd-party security providers to guard aircraft airside. If you wish to have additional aircraft security in place, you’ll need to contact your handler who will try to set this up via the airport authority, using airport personnel.

All crew members need their crew I.D.s to enter and exit the airport. The I.D. must indicate “crew,” alternatively airport security won’t permit them through.
Country Overview – Transportation & Catering

Transportation:

• Unless your passengers are familiar with the area, it is recommended to arrange a car with driver to take crew and passengers to/from their hotel.

• Drivers are not typically fluent in English. It is best to have your local agent coordinate directly with the driver, or have an agent ride along with you.

Catering:

• The main international locations do have catering companies located on the field.

• Catering can be ordered via hotels or restaurants. No particular security requirements, but all items will go through the scanner.

• Be specific with any catering order to avoid issues upon delivery. For example, portion sizes can differ and items may mean something different where you are traveling (i.e. a bread roll can mean something different at your destination).
Country Overview – Public Holidays for 2016

- New Year’s Day (Feb 8)
- Chinese Spring Festival (Feb 8 – 22)
- Qing Ming Festival (April 4)
- Labor Day (May 1)
- Dragon Boat Festival (Jun 9)
- Chinese Victory Day (Sept)
- Mid-Autumn Festival (Sept 15)
- Chinese National Day (Oct 1)
Country Overview - Events

- NPC & CPPCC Beijing
- Boao Sanya Haikou
- ABACE Shanghai
  - April 12-14
- World Economic Forum Dalian
- CIBAS Beijing
- Spring Festival / ZYCC
  - January 10-March 10
  - Operators are limited to four hours on the ground
- ZBSJ & ZHCC
  - Business/private aircraft restricted from movements to these airports between January 1-31
China – Airport Spotlights

• ZBAA
  – Beijing Capital Int’l Airport

• ZSPD
  – Shanghai Pudong Int’l Airport

• ZSSS
  – Shanghai Hongqiao Int’l Airport
Operating to China

Beijing – Capital (ZBAA) Operations

- Operating hours
- Slot / PPR requirements
- Parking restrictions
- Arrival / departure process
- Meet-and-greet location
Beijing / ZBAA

Operating hours

- Airport is 24 hours
- CIQ is 24 hours
- Capital Jet FBO is 24 hours
- Fuel is available 24/7 with prior arrangement
- Ground support equipment need advanced arrangements to avoid delay
- Catering is available 24/7 with advance notice
Beijing / ZBAA

Slot requirements

Airport slots are required for all operations to this airport:

- Slots are issued by CAAC once the permit is approved
- Relatively easy to delay an airport slot for two to three hours (by revising your permit)
- A more difficult situation is an earlier departure
  - Example: if you wish to depart 30 minutes or more prior to your approved permit time, reconfirmation of the slot and permit may be necessary, and this can take time
Beijing / ZBAA

Parking restrictions

• As of May 1, 2015, new parking restrictions went into effect at ZBAA limiting GA aircraft to 24 hours on the ground

• Parking extension, beyond the 24-hour limit, is at the discretion of airport authorities:
  – Normally, the approval of a parking extension is often granted on the day of arrival based on the availability of the stand
  – If you’re able to obtain hangar space – and there’s very little of it available for transient GA operations – you may be able to remain beyond the 24-hour limit at ZBAA

• If you have a need to stay in Beijing more than 24 hours, it’s recommended that alternate parking destinations be considered as a back-up plan
Beijing / ZBAA

Parking restrictions (cont.)

Airport authorities track all aircraft at ZBAA:

- A monthly report of aircraft that have exceeded parking limitations is given to ground handlers
- Penalties for exceeding parking is unknown at this time, but it’s likely that the operator may be placed on a "black list"
Beijing / ZBAA

Arrival procedure

Immigration officers will receive you on the apron as well as the ground handler. Passengers will first be transported to the FBO via a VIP ferry bus along with the crews’ passports, after the cabin inspection is complete. CIQ clearance is done inside of the FBO.

Crew may tend to arrival services after the passengers have disembarked the aircraft. Crew are transported to the FBO when arrival services are complete.

**Note:** Crew may not open the aircraft door(s) until Immigration officers advise them to do so.
Beijing / ZBAA

Departure procedure

Both crew and passengers will go through security and CIQ at the FBO. Passports are left with the Immigration officers:

- Immigration officers will process passengers’ passports and bring them along with crew passports to the aircraft for departure inspection
- Cabin door may be closed once the departure inspection is complete
Beijing / ZBAA

Meet-and-greet location

Arrival
• Passengers’ receiving party will meet the passengers at Capital Jet FBO
• Passengers’ vehicles will be lined up right outside of the front door of the FBO
• VIP lounge will be provided upon request

Departure
• Passengers will return and be processed through the FBO upon departure
China – Airport Spotlights

• ZBAA
  – Beijing Capital Int’l Airport

• ZSPD
  – Shanghai Pudong Int’l Airport

• ZSSS
  – Shanghai Hongqiao Int’l Airport
Operating to China

Shanghai - Pudong (ZSPD) Operations

- Airport operating hours
- Slot requirements and restrictions
- Parking and fuel
- Arrival / departure process
- Meet-and-greet location
Shanghai - Pudong (ZSPD) Operations

Airport operating hours

- Airport is 24 hours
- CIQ is 24 hours
- VIP lounge access is only available upon arrival and departure
- Fuel is available 24/7 with prior arrangement
- Ground support equipment need advanced arrangements to avoid delay
- Catering is available 24/7 with advance notice
Shanghai - Pudong (ZSPD) Operations

Slot requirements and restrictions

Airport slots are required for all operations to this airport:

• Confirmed simultaneously with your landing permit approval
• If slot times differ from what you’ve requested, your schedule will need to be changed to approved times provided by CAAC
• One aircraft shall not occupy more than two (inclusive) slots of one airport during 0900-2200 local (peak hours)
• 0700-0900 local no take-off or landing is allowed
Shanghai - Pudong (ZSPD) Operations

Parking and fuel

Currently no parking restrictions are in place for Pudong airport. All GA parking at ZSPD is located in an outlying (cargo area):

• Parking spot is normally assigned by the airport authority after the aircraft has taken off from the departure point
• Parking spots for GA are normally at Z40-Z51 and Z11-Z16
• Potential delays can be expected in obtaining aircraft services such as fuel, lav, and water

For fuel uplifts it may take about 15 minutes for fuel trucks to get to a GA aircraft. It’s always recommended that fuel uplifts be arranged ahead of time to avoid potential delays.
Shanghai - Pudong (ZSPD) Operations

Arrival / departure process

For international arrivals:
Immigration will inspect the aircraft and collect all crew and passengers’ passports on the apron. Passengers then take a 15-minute ride to the VIP lounge where they will wait for passports to be stamped.

For international departures:
Immigration will inspect and collect all crew and passengers’ passports as they arrive at the VIP lounge. Passengers will wait to have the passports stamped (approximately 20 minutes) and then take a 15-minute ride to the aircraft. All the passports are returned before the cabin door closes.
Shanghai - Pudong (ZSPD) Operations

Meet-and-greet location

Arrival:
• Passengers’ receiving party will meet the passengers at the VIP lounge
• Passengers’ vehicles will be parked right outside of the VIP lounge
• VIP lounge will be provided upon request

Departure:
• Passenger will return and be processed through the VIP lounge upon departure
• Security screening and CIQ will be done inside of the VIP lounge prior to departure
China – Airport Spotlights

• ZBAA
  – Beijing Capital Int’l Airport

• ZSPD
  – Shanghai Pudong Int’l Airport

• ZSSS
  – Shanghai Hongqiao Int’l Airport
Operating to China

Shanghai - Hongqiao (ZSSS) Operations

- Operating hours
- Slot requirements and restrictions
- Arrival / departure process
- Parking and fuel
- Meet-and-greet location
ZSSS / Hongxiao & ZSPD / Pudong

Location in relation to downtown

Source: Google Maps
Shanghai - Hongqiao (ZSSS) Operations

Operating hours

- Airport is open 2200 – 1659 UTC (0600 LT – 0059 LT)
- There are movement restrictions for business aircraft
- Shanghai Hawker Pacific FBO available for CIQ and handling
- Fuel is available with prior arrangement
- Ground support equipment need advanced arrangements to avoid delay
- Catering is available with advance notice
Shanghai - Hongqiao (ZSSS) Operations

Slot requirements and restrictions

Airport slots are required for all operations to this airport:

• Confirmed simultaneously with your landing permit approval
• One aircraft shall not occupy more than two (inclusive) slots of one airport during 0900-2200 local

Restrictions:

• 0700-0900 local no take-off or landing is permitted
• From/to the East or Northeast direction: 0700-2259 local no takeoff or landing is permitted
• From/to all directions: 0000-0559 local no takeoff or landing permitted
Shanghai - Hongqiao (ZSSS) Operations

Arrival and departure process

For international arrivals:

• Immigration agent will inspect and collect crews’ passports on the apron. Crew can pick up passports once they go through the FBO.
• Customs officer will inspect the aircraft once passengers have departed
• Passengers will take passport to the FBO for clearance

For international departures:

• Crew and passengers will go through FBO for CIQ
• Once clearance is complete, crew and passengers will be transported (approximately 5-minute ride) to the aircraft
Shanghai - Hongqiao (ZSSS) Operations

Parking and fuel

Parking considerations:
• Parking area right in front of the FBO accommodates approximately 15 GA aircraft depending upon the size of the aircraft
• If FBO parking is full there are outlying parking areas available to accommodate additional aircraft
• Hangar space can be requested upon availability

Fueling considerations:
• ZSSS fuel uplifts are usually prompt and it’s seldom an issue prior to departure
• During busy local event periods it’s recommended that fuel uplifts be done on arrival
Shanghai - Hongqiao (ZSSS) Operations

Meet-and-greet location

Arrival:
• Passengers’ receiving party will meet the passengers at the VIP lounge
• Passengers’ vehicles will be parked right outside of the VIP lounge
• VIP lounge will be provided upon request

Departure:
• Passenger will return and be processed through the VIP lounge upon departure
• Security screening and CIQ will be done inside of the VIP lounge prior to departure
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Q & A

Any Questions?